

Repair service report

FILLABLE PDF

Save or print after review

A fillable, printable handoff for documented repair and maintenance work.

Record only verified facts. This form is not an inspection or compliance certificate.

01 Business and service visit

BUSINESS NAME

CUSTOMER OR SITE

SERVICE DATE

WORK ORDER / REFERENCE

TECHNICIAN

02 Issue and work performed

AREA / EQUIPMENT AND ISSUE DOCUMENTED

WORK PERFORMED / RELEVANT PARTS

03 Photo record and final status

PHOTO 1 - AREA / STAGE / FACTUAL CAPTION

PHOTO 2 - AREA / STAGE / FACTUAL CAPTION

FINAL DOCUMENTED STATUS

04 Customer-visible follow-up

OPEN ITEM, CONFIRMED NEXT STEP, OR 'NONE'

05 Review before sharing

☐ Customer, site, and service details are correct☐ Only customer-visible information is included☐ Photos belong to this visit and match their labels☐ Issue, work, status, and follow-up are factual

REVIEWED BY

REVIEW DATE