

Cleaning job report

A fillable, printable customer handoff for documented cleaning work.

Before photos are optional. Keep every statement factual and review before sharing.

FILLABLE PDF

Save or print after review

01 Business and job details

BUSINESS NAME**CUSTOMER OR PROJECT****SERVICE DATE****SERVICE TYPE****PROPERTY / JOB ADDRESS**

02 Documented areas and work completed

AREAS DOCUMENTED**COMPLETED-WORK SUMMARY**

03 Photo record

Add a filename, area, stage, and short factual caption for each photo.

PHOTO 1**PHOTO 2**

04 Customer-visible follow-up

OPEN ITEM, EXCEPTION, OR 'NONE'

05 Review before sharing

☐ Photos match the areas and stages shown☐ Summary and follow-up are factual☐ Only customer-visible information is included☐ Before photos used only when a real comparison helps**REVIEWED BY****REVIEW DATE**